

<b>Report To:</b>	<b>The Inverclyde Council</b>	<b>Date:</b>	<b>10 March 2016</b>
<b>Report By:</b>	<b>Chief Financial Officer</b>	<b>Report No:</b>	<b>FIN/29/16/AP/LA</b>
<b>Contact Officer:</b>	<b>Alan Puckrin</b>	<b>Contact No:</b>	<b>01475 712223</b>
<b>Subject:</b>	<b>2016/18 Budget</b>		

## 1.0 PURPOSE

- 1.1 The purpose of this report is to provide the Council with necessary information in order that it can approve the Council's Revenue, Capital and Common Good Budgets and agree any use of Free Reserves.

## 2.0 SUMMARY

- 2.1 The Council has received regular reports since the summer of 2015 regarding the 2016/18 Budget. Savings and adjustments have been agreed by the Policy & Resources Committee and a Budget Consultation process took place from November to January 2016.
- 2.2 Following the Government Grant Settlement on the 16<sup>th</sup> December 2015 the Council's Budget Strategy required a fundamental revision and this was reported in detail to the 2<sup>nd</sup> February 2016 Policy & Resources Committee.
- 2.3 The Scottish Parliament approved the 2016/17 Budget on the 24<sup>th</sup> February and the figures in this report reflect the Finance Circular issued to Councils the following day.
- 2.4 The Members' Budget Working Group has met throughout the Budget development process and has received many reports from officers and provided feedback which has helped shape the reports to the Policy & Resources Committee and today's Budget report.
- 2.5 The 2016/17 Revenue Budget can be balanced as detailed in Appendix 1 without the use of Revenue Reserves. This is a significant achievement given the unexpectedly poor Government Grant Settlement and is testament to the prudential financial management which the Council has supported over the past number of years. Appendix 2 shows the movement in individual service budgets between 2015/16 and 2016/17. A summary of the movements at Directorate level is as follows:

	<u>2016/17 Base</u> £m	<u>Savings</u> £m	<u>2016/17 Proposal</u> £m
ERR	33.07	(2.02)	31.05
ECOD	94.79	(2.53)	92.26
CHCP	50.35	(1.44)	48.91
Other	<u>18.49</u>	<u>(0.46)</u>	<u>18.03</u>
Total	<u>196.70</u>	<u>(6.45)</u>	<u>190.25</u>

- 2.6 It can be seen from Appendix 3 that 2017/18 has a funding gap of approximately £3.41 million. If the Council wishes to approve a 2 year Revenue Budget then it will require to confirm how it intends to reduce the funding gap to the previously approved target of £2.0 million in 2017/18.
- 2.7 It should be noted that whatever decision is taken at the meeting today regarding 2017/18, a formal Revenue Budget for 2017/18 will require to be approved by the Council in February/March 2017.

- 2.8 The Capital Programme has not materially adjusted over the last 12 months and an update was presented to the Policy & Resources Committee on the 2<sup>nd</sup> February. Appendix 4 shows the latest position of the proposed 2016/18 Capital Programme. It should be noted that it is the intention of officers to develop a 2017/20 Capital Programme for approval in February 2017.
- 2.9 The Common Good Budget was provisionally approved at the Policy & Resources Committee on 2<sup>nd</sup> February and Appendix 5 details the proposals. The main matter for consideration is that Christmas decorations expenditure amounting to £35,400 is proposed to be moved back into the mainline Revenue Budget from 2016/17.
- 2.10 The Members' Budget Working Group has received several reports regarding the potential Use of Free Reserves. Appendix 6 shows the projected available free reserves as at 31 March 2017 based on decisions to date. The Members' Budget Working Group recommend proposals contained Appendix 6 Page 2 which will utilise much of the balance of the Free Reserves and this takes into account the temporary use of £2 million in 2017/18 pending clarity on the 2017/18 settlement and inflation demands. The MBWG proposal is to defer consideration of the use of any remaining Free Reserves until after the 2015/16 Accounts are finalised.
- 2.11 External independent analysis would indicate that Councils continue to face significant revenue budget challenges for the period 2017/20. Using the figures supplied it is estimated that the Council faces approximately a £22.5 million funding gap over the period 2017/20 and this equates to an 11-12% cut in its overall resources over this period. Clearly these figures could change significantly depending on decisions in respect of the use of tax raising powers, either national or local, and political decisions regarding the allocation of funding.
- 2.12 A total of 51 FTE posts will be deleted in order to deliver the proposed 2016/18 Budget as detailed in 10.3. This reduction has been achieved via a combination of deleting vacant posts, voluntary severance, redeployments, release of temporary employees and is net of new posts created. Officers are seeking Council approval for delegated powers to be given to the Chief Executive to release employees impacted by the savings agreed as part of this budget in line with the approved Council Policy.

### **3.0 RECOMMENDATIONS**

- 3.1 It is recommended that the Council agree the changes to the 2016/17 Revenue Budget as detailed in Appendix 1 and thereafter agree the 2016/17 Revenue Budget.
- 3.2 It is recommended that the Council agree the provisional 2017/18 Revenue Budget outlined in Appendix 3 after considering the MBWG savings proposals in Appendix 3 Page 3 plus the proposals in Paragraphs 5.9 and 5.10 supported by the MBWG regarding the use of Reserves and further savings proposed by the CMT.
- 3.3 It is recommended that the Council approve the 2016/18 Capital Programme as detailed in Appendix 4.
- 3.4 It is recommended that the Council approve the 2016/18 Common Good Budget as detailed in Appendix 5.
- 3.5 It is recommended that the Council approve the Use of Free Reserves as outlined in Appendix 6 adjusted for any decision taken in respect of the use of reserves to temporarily balance the 2017/18 Revenue Budget.
- 3.6 It is recommended that the Council note the net reduction of 51 FTE posts as part of the 2016/18 Budget and agree to grant delegated powers to the Chief Executive to release individuals in line with the Council's Early Release Policy and who are impacted by proposals approved as part of the 2016/18 Revenue Budget.
- 3.7 It is recommended that the Council consider, in light of the decision in 3.2, the future role of the MBWG in relation to finalising the 2017/18 Budget.

**A Puckrin**  
**Chief Financial Officer**

## **4.0 BACKGROUND**

- 4.1 The Policy & Resources Committee agreed a 2016/18 Budget Strategy in August 2015. Within this was the temporary use of £2 million worth of reserves in 2017/18 to allow for uncertainty within the final year of the budget period.
- 4.2 Various reports have been presented to the Policy & Resources Committee over the subsequent months and this resulted in a Budget Consultation exercise taking place in the second half of November and ending on the 11<sup>th</sup> January. This was based on a residual funding gap in 2017/18 of £833,000.
- 4.3 The Policy & Resources Committee received detailed feedback in respect of the Budget Consultation at its meeting on the 2<sup>nd</sup> February and an All Member Briefing was provided on the same day.
- 4.4 The Government Grant Settlement announced on the 16<sup>th</sup> December 2015 was significantly poorer than had been projected by Councils and following corrections and clarifications has resulted in a £4.13 million greater cash reduction than had been built into the 2016/18 Budget Strategy. In addition there was significant uncertainty around a number of conditions set out by the Government and in particular the extent to which Councils could take advantage of the sum of £250 million allocated to Health but to be used for Social Care.
- 4.5 A detailed update on the status of the 2016/18 Budget was provided to the 2<sup>nd</sup> February Policy & Resources Committee and this provided proposals which were estimated to balance the 2016/17 Revenue Budget but left a £3.97 million funding gap for 2017/18.
- 4.6 The Scottish Parliament approved the 2016/17 Budget on the 24<sup>th</sup> February and the figures in this report reflect the Finance Circular issued to Councils the following day.
- 4.7 The Members' Budget Working Group (MBWG) has met throughout the period since the summer and has received a significant number of reports from officers. The MBWG has provided feedback which has helped develop the proposals before the Council today.

## **5.0 PROPOSALS FOR CONSIDERATION**

- 5.1 The proposals in the following sections address the following issues:
  - a) 2016/18 Revenue Budget
  - b) 2016/18 Capital Programme
  - c) 2016/18 Common Good Budget
  - d) Use of Projected Free Reserves to the 31 March 2017
- 5.2 It is a requirement for the Council to approve a 2016/17 Revenue Budget at its meeting today. It can be seen from Appendix 1 that a balanced 2016/17 Budget can be delivered without the use of Reserves on the basis that £1.269 million of Social Care pressures are charged against the IJB share of the £250 million allocated for Social Care. Calculation of the extent to which the Council could access this funding has proven complex but officers believe the £1.269 million represents the upper level of the benefit the Council can take from the £4.45 million allocated to the IJB.
- 5.3 This proposal will require approval by the IJB and a meeting of the Inverclyde IJB is due to take place on the 15<sup>th</sup> March to consider the overall Strategic Plan of which this funding proposal will form part.
- 5.4 Appendix 2 shows the proposed 2016/17 Budget split over Council Directorates/Services. This appendix shows both the adjustments made between 2015/16 but also the considerable savings applied. The figures reflect the Finance Circular issued by the Government on 25<sup>th</sup> February 2016.

- 5.5 Appendix 3 shows that the 2017/18 Budget Funding Gap is £3.41 million on the assumption that all the proposals contained in the appendix are agreed. This still represents a significant funding gap and given the very limited time since the Government Grant announcement on the 16<sup>th</sup> December it was clearly not feasible that savings options could be developed, consulted upon and appropriately assessed in time to provide sufficient options to the Council today.
- 5.6 As has been previously intimated the Council agreed as part of its Budget Strategy to allocate £2 million of reserves on a temporary basis to balance the 2017/18 Budget in recognition of a number of uncertainties. This approach stood the Council in good stead when agreeing the 2016/17 provisional budget in February 2015.
- 5.7 It should be noted however that in order to reduce the funding gap following the Government Grant announcement in December the Council has considerably reduced the allowances set aside for inflation and other contingencies. Therefore there is less scope than this time last year for significant positive variances to help the Council eliminate the use of reserves when balancing the 2017/18 Budget.
- 5.8 The options for the Council to consider in respect of the remaining £1.41 million estimated funding gap in 2017/18 are as follows:
- a) Consideration of further savings
  - b) Potential increase in Council Tax from 2017/18
  - c) Use of reserves on a temporary basis
  - d) A combination of the above.
- 5.9 The Council is in a continuous process of identifying potential savings via efficiencies, changes to service delivery and taking advantage of windfall savings and has a strong track record of identifying and delivering savings of this nature. In light of this the Corporate Management Team proposes that a target of £600,000 from these areas be built into the 2017/18 budget. If agreed it would be proposed that the proposals which meet these criteria are reported to the September 2016 Policy & Resources Committee. The MBWG are supportive of this proposed savings target.
- 5.10 The remaining estimated funding gap of £810,000 would require to be delivered from either new savings, a 3.0% increase in Council Tax or use of reserves. Given that it is not fully clear that Council Tax will be able to be increased in 2017/18 without punitive penalties and that the only savings which have been consulted upon are those the MBWG have not recommended to be taken in Appendix 3 Page 3, then the temporary earmarking of £810,000 from Reserves is the pragmatic way the Council could temporarily balance the 2016/18 Budget at today's meeting.
- 5.11 By using this approach it allows the Council to provisionally agree a financially balanced two year revenue Budget pending confirmation of the 2017/18 Grant Settlement along with any conditions/penalties. The Grant Settlement will be due to be announced late in 2016.
- 5.12 Depending on the outcome of this Settlement and the Council's approach to Council Tax then it could be that there is no requirement for the Council to consult upon service reduction savings as part of the 2017/18 Budget which is due to be formally approved in February 2017.

## **6.0 2016/18 CAPITAL PROGRAMME**

- 6.1 At its meeting on the 2<sup>nd</sup> February the Policy & Resources Committee received updated information in respect of the 2016/18 Capital Programme. Appendix 4 reflects the current position the 2016/18 Capital Programme which shows that over the 2 year period there is a projected shortfall in resources of £823,000 which represents 0.9% of the overall projected expenditure.
- 6.2 It should be noted that this level of shortfall in resources is within appropriate parameters. In addition the Government has advised that the Council is due to receive a further £1.4 million of Capital Grant over the period 2017/20 which it was originally due to receive in 2016/17.
- 6.3 Subject to the 2016/18 Capital Programme being approved then officers will commence work on developing a Capital Programme to cover the period 2017/20 to be considered by the Council as part of the February 2017 Budget.

## **7.0 COMMON GOOD**

- 7.1 The Policy & Resources Committee on the 2<sup>nd</sup> February received a detailed report in respect of the Common Good Budget for the period 2016/18.
- 7.2 The report highlighted that the Common Good had been running for a deficit for a number of years and that the available reserves had fallen to below the recommended minimum level of £100,000. As a result it was proposed that one specific item of expenditure, Christmas decorations, be moved from being funded by the Common Good to being part of the core Revenue Budget.
- 7.3 This recommendation was approved by the Policy & Resources Committee subject to confirmation by the Council as part of the 2016/18 Revenue Budget process. Appendix 5 provides more details in respect of the Common Good Budget.

## **8.0 RESERVES**

- 8.1 The Members' Budget Working Group has received a number of reports in respect of the projected level of reserves as at the 31<sup>st</sup> March 2017 and potential uses of any free reserves.
- 8.2 Appendix 6 Page 1 provides a calculation of the projected level of free reserves whilst Appendix 6 Page 2 shows the proposed use of the free reserves by the Members' Budget Working Group. For each proposal there is a backing sheet and these are also included in Appendix 6. These figures assume the release of £2.0 million of CFCR in relation to the Watt Complex project. This was being considered by the 8<sup>th</sup> March Education & Communities Committee.
- 8.3 The decision on the use of reserves in relation to the 2017/18 Revenue Budget will have an impact on the availability of free reserves and therefore the decision in respect of 2017/18 Revenue Budget needs to be taken in conjunction with any decision on the use of the reserves in order to ensure that the Council maintains its unallocated reserves at the minimum 2% level of £3.8 million.
- 8.4 Having considered the matter the Members' Budget Working Group recommend deferring a decision on the use of any remaining Free Reserves until the conclusion of the 2015/16 Accounts in September, 2016.

## **9.0 FUTURE YEARS BUDGETS**

- 9.1 It is important that the Council continues to take a medium term view in respect of its finances and this is supported by information which Directors of Finance receive on a regular basis from both the CPPR and Strathclyde University who have provided an analysis of the potential Local Government Settlements for the period 2017/20 based on an analysis of the 2016/17 Settlement and UK 4 year spending review.
- 9.2 From this information the Chief Financial Officer has extrapolated the potential Grant Settlements for Inverclyde Council and to this has added other budgetary pressures identified via the Council's Financial Strategy. Based on this the Council faces a potential funding gap of £22.5 million over the 3 year period 2017/20. This is shown in summary form in Appendix 7.
- 9.3 The Council is asked to note that funding reductions of this level represent 11-12% of the net revenue budget for the Council and if reductions in funding of this level do occur then this will have a fundamental impact on many areas of service delivery within the Council.

## 10.0 IMPLICATIONS

### 10.1 Finance

The financial implications of the budget are clearly laid out in the body of the report and appendices.

#### Financial Implications:

##### One off Costs

Cost Centre	Budget Heading	Budget Years	Proposed Spend this Report £000	Virement From	Other Comments
N/A					

##### Annually Recurring Costs/ (Savings)

Cost Centre	Budget Heading	With Effect from	Annual Net Impact £000	Virement From (if Applicable)	Other Comments
N/A					

### 10.2 Legal

There are no direct legal implications arising from the contents of this report.

### 10.3 Human Resources

Throughout the budget exercise the Corporate Management Team have continued to meet with the Trade Unions via the forum with the Joint Budget Group. This continues to be an extremely useful forum for managing the inevitable employee impacts which arise from budget exercises.

The Council has worked closely with the Trade Unions to minimise reductions in post numbers and the number of FTE posts due to be reduced as part of the 2016/18 budget is as follows:

	<u>2016/18</u>
Social Care	18.0 FTE
Education & Communities & OD	20.3 FTE
Environment Regeneration & Resources	12.9 FTE
	<u>51.2 FTE</u>

Further analysis of how the reductions have been achieved is as follows:

	<u>Total FTE</u>	<u>HSCP</u>	<u>ECOD</u>	<u>ERR</u>
Deletion of Vacant Posts	28.9	12.7	11.5	4.7
Voluntary Severance/VER	18.4	5.4	2.0	11.0
Redeployment	4.8	4.0	0.8	-
Release of Temporary Employees	8.0	-	7.0	1.0
	<hr/>			
Sub Total	60.1	22.1	21.3	16.7
Less: Posts created	(8.9)	(4.1)	(1.0)	(3.8)
	<hr/>			
Net FTE	51.2	18.0	20.3	12.9

#### 10.4 Equalities

Has an Equality Impact Assessment been carried out?

Yes

Equality impact Assessments have been carried out for all relevant savings which have been approved or subject to the Budget Consultation. These are available as background papers for Members to consider.

No

This report does not introduce a new policy, function or strategy or recommend a change to an existing policy, function or strategy. Therefore, no Equality Impact Assessment is required.

#### 10.5 Repopulation

The Council's continuing decline in population is having an adverse impact on its overall funding and it is important that the Council continues to develop and implement strategies to retain its citizens within Inverclyde.

#### 11.0 CONSULTATIONS

- 11.1 The Members' Budget Working Group has considered and approved the contents of this report.
- 11.2 The contents of this report are supported by The Corporate Management Team
- 11.3 The report has been discussed in detail at the Joint Budget Group.

#### 12.0 LIST OF BACKGROUND PAPERS

- 12.1 Equality Impact Assessments (Contact the relevant Corporate Director).

**2016/17 Budget - Proposal**

	<u>£000</u>	<u>£000</u>
Position reported to November Policy & Resources		(1940)
Extra Grant Reduction (Final figure confirmed 12/2/16)		4130
<u>New Pressures</u>		
: Social Care 2015/16 Pressures	572	
: Elderly Care - Further Demographic Pressure 2016/17	250	
: Residential Schools - Defer Saving to 2017/18	200	
: Common Good - Transfer to Core Budget	35	
: SEMP Acceleration - Option 1	260	
: Transfer to Contingency (16/17 Only)	73	
	<u>1390</u>	
		<b>Remaining Funding Gap</b> <u>3580</u>
<u>Proposals</u>		
: Funding from IJB Share of £250 million	1269	
: Reduce 2016/17 Non-pay inflation allowance	900	
: Increase Turnover target by 15%	195	
: Increase IRI budget due to improved cashflow	100	
: Improved Council Tax Base per latest figures	150	
: Fund CJA Implementation from Reserves	50	
: Savings Agreed 2/2/16 P&R Committee	916	
	<u>916</u>	<u>3580</u>
		<b>Funding Gap</b> <u><u>0</u></u>

AP/CM  
22/02/16



## PROPOSED REVENUE BUDGET 2016/17

OBJECTIVE SUMMARY	2015/16 Budget	2016/17 Adjustment	2016/17 Savings	2016/17 Budget	
<b>Chief Executive Services</b>	<b>398,440</b>	-	<b>16,520</b>	<b>(2,580)</b>	<b>412,380</b>
<b>Environment, Regeneration &amp; Resources Directorate</b>	<b>31,915,880</b>	-	<b>1,161,700</b>	<b>(2,023,070)</b>	<b>31,054,510</b>
Corporate Director	158,750		4,650	(130)	163,270
Legal & Property Services	4,991,850		128,850	(847,380)	4,273,320
Regeneration & Planning	4,594,060		48,350	(209,640)	4,432,770
Environmental & Commercial Services	13,957,550		648,660	(439,840)	14,166,370
Finance Services	8,213,670		331,190	(526,080)	8,018,780
<b>Education, Communities &amp; OD Directorate</b>	<b>91,368,200</b>		<b>3,420,400</b>	<b>(2,530,310)</b>	<b>92,258,290</b>
Corporate Director	136,650		4,650	(10)	141,290
Education	69,630,350		2,576,810	(1,861,980)	70,345,180
Inclusive Education, Culture & Corporate Policy	11,194,000		533,290	(178,120)	11,549,170
Safer & Inclusive Communities	8,738,160		249,330	(375,180)	8,612,310
Organisational Development, HR & Communications	1,669,040		56,320	(115,020)	1,610,340
<b>Health &amp; Social Care Partnership Directorate (Note 1)</b>	<b>48,767,180</b>		<b>1,581,020</b>	<b>(1,438,070)</b>	<b>48,910,130</b>
<b>Directorate Sub-Total</b>	<b>172,449,700</b>		<b>6,179,640</b>	<b>(5,994,030)</b>	<b>172,635,310</b>
<b>Miscellaneous</b>	<b>7,495,490</b>		<b>(3,888,620)</b>	<b>(320,020)</b>	<b>3,286,850</b>
<b>Loan Charges</b>	<b>13,934,840</b>		<b>660,000</b>	<b>(30,000)</b>	<b>14,564,840</b>
<b>Contribution to / (from) Statutory Funds (Note 2)</b>	<b>(240,000)</b>		<b>0</b>	<b>0</b>	<b>(240,000)</b>
<b>Contribution to / (from) Reserves</b>	<b>2,587,970</b>		<b>(2,587,970)</b>	<b>0</b>	<b>-</b>
<b>Total Expenditure</b>	<b>196,228,000</b>		<b>363,050</b>	<b>(6,344,050)</b>	<b>190,247,000</b>
<b>Financed By:</b>					
<b>General Revenue Grant/ Non Domestic Rates (Note 3)</b>	<b>(169,683,000)</b>		<b>6,131,000</b>	<b>0</b>	<b>(163,552,000)</b>
<b>Council Tax</b>	<b>(26,545,000)</b>		<b>0</b>	<b>(150,000)</b>	<b>(26,695,000)</b>
<b>Total Income</b>	<b>(196,228,000)</b>		<b>6,131,000</b>	<b>(150,000)</b>	<b>(190,247,000)</b>
<b>Net Expenditure</b>	<b>-</b>		<b>6,494,050</b>	<b>(6,494,050)</b>	<b>-</b>

## Notes:

1 Includes Council contribution from IJB £250million, excludes living wage costs for 2016/17. Budgets still to be finalised for areas such as internal recharges.

2 Contribution from Capital Fund to SEMP model.

3 The actual like for like reduction is £6.53 million, however the 2016/17 Grant includes extra new areas of expenditure not in 2015/16.

**2017/18 Funding Gap**

On the basis that 2016/17 can be balanced without the use of reserves and without a surplus then the 2017/18 estimated funding gap is calculated to be as follows:

	<u>£million</u>
a) Estimated Reduction in GRG	3.100
b) Estimated Inflation Allowances	3.290
c) AMP/RAMP Loan Charges	0.400
d) Auto enrolment (From Oct 2017)	0.400
	<u>7.190</u>

**Closing the 2017/18 Gap**

a) Loan Charge Savings - Agreed Sept 2015	2.200	
b) FYE of Efficiencies ( <b>Appendix 3, Page 2</b> )	0.400	
c) Reduce Pay Inflation to 1%	0.355	(Note 1)
d) Reduce Non-Pay Inflation allowance	0.300	(Note 2)
e) Residential Schools Saving Deferred from 2016/17	0.200	
f) Consultation Savings Proposal ( <b>Appendix 3, Page 3</b> )	0.257	
g) Grant adjustment 2016/17	0.073	
	<u>3.785</u>	

**Balance to Find - £3.405 million**

	<u>£000</u>	
<u>Note 1:</u> Allowance	2100	
1% Pay Award	(1060)	
Apprentice Levy	(515)	Net of £15k administration grant
Living Wage	(170)	
	<u>355</u>	

Note 2: Assumes new Health monies pick up the Living Wage and Care Home/Home Care Uplifts in 2017/18 plus any 2017/18 Social Care Demographic Pressure.

Note 3: Funding Gap could be closed by a combination of further savings, reserves and a Council Tax increase.

**2017/18 Budget - Balance of Approved Savings**

<u>Balance of Approved Savings</u>	<u>Total £000</u>	<u>2016/17 £000</u>	<u>2017/18 £000</u>
Renegotiate 4 major Social Care Commissioned Services	222	100	122
Renegotiate Physical Disabilities Commissioned Service	48	20	28
Environmental Services Management Restructure	100	84	16
Energy Savings - LED Lighting	194	50	144
Procurement Savings	28	18	10
Reduce Planning Overheads	16	8	8
Shared Corporate Reception	17	0	17
Accountancy Restructure	40	20	20
Early Years - Apply Ratios	150	115	35
			<u>400</u>

AP/LA  
10/2/16

**2016/18 Public Consultation Savings**

Type	Detail	MBWG Recommendations 2017/18 £000	2017/18 £000		
a)	Income	Increase daily parking charge to £2	-	70	
b)	Income	10% increase in cremation charges and 2% increase in burial charges	54	54	
c)	Service Reduction	Review NDR Discretionary Relief Policy	-	20	
d)	Service Reduction	Reduce contribution to Valuation Board by 5%	25	25	
e)	Service Reduction	Reduction in Regeneration Revenue funding	77	77	
f)	Income	Reduction in Free Swimming subsidy			
		Option1 - Stop Subsidy Completely	-	242	
		Option 2 - Target subsidy and increase waivers	-	187	
		Option 3 - Charge £1/swim	-	32	
g)	Service Reduction	Cease small repairs service	-	52	
h)	Service Reduction	Reduce corporate advertising net spend	23	23	
i)	Income	Implement £2.35/week charge for Community Alarms	-	203	
j)	Service Reduction	School Transport - Option 1	-	140	*
		- Option 2	-	120	*
k)	Service Reduction	Kirn Drive Closure			
		Option 1 - Close CA Site and Depot	-	140	
		Option 2 - Close Depot only	28	28	
l)	Income	Waivers ( 2 options)			
		Option 1 - £50k reduction	50	50	#
		Option 2 - £111k reduction	-	111	
		Total	<u>257</u>		

\* Option 1 a part year impact which will increase to £200,000 over a full year whilst Option 2 will increase to £170,000. Proposal will be subject to formal consultation during 2016.

# Report to come to Education & Communities Committee detailing how the waivers process can be simplified and how Swimming Club Waivers will be contained in the reduced sum.

AP/CM  
22/02/2016

**General Fund Capital Programme - 2016/18**

**Available Resources**

	<u>2016/17</u>	<u>2017/18</u>	<u>Future</u>	<u>Total</u>
	£000	£000	£000	£000
Government Capital Support (Note 1)	6,966	7,300	-	14,266
Less: Allocation to School Estate	(4,674)	(4,300)	-	(8,974)
Capital Receipts	199	385	-	584
Capital Grants	98	-	-	98
Prudential Funded Projects	18,307	16,182	6,036	40,525
Balance B/F From 15/16 (Exc School Estate)	44	-	-	44
Capital Funded from Current Revenue	(472)	6,508	-	6,036
School Estate Management Plan Funding (Note 2)	8,750	21,983	10,818	41,551
	<u>29,218</u>	<u>48,058</u>	<u>16,854</u>	<u>94,130</u>
<u>Total Expenditure</u>	<u>28,636</u>	<u>48,555</u>	<u>17,762</u>	<u>94,953</u>

**(Shortfall)/Under Utilisation of Resources**

**(823)**

**Notes**

**Note 1: Government Capital Support**

The Scottish Government have indicated that a further £1.443million in grant originally due in 2016/17 has been rephased to 2017/20. This has not been factored in at present until there is greater certainty around the timing.

**Note 2: Further Breakdown of SEMP Expenditure**

	<u>2016/17</u>	<u>2017/18</u>	<u>Future</u>	<u>Total</u>
	£000	£000	£000	£000
St Patricks PS New Build	4,014	400	-	4,414
St John's PS - Refurbishment	302	100	-	402
Kilmacolm PS - Refurbishment	2,956	300	-	3,256
Balance of Lifecycle Fund	142	1,728	-	1,870
Moorfoot PS Refurbishment	100	1,814	2,733	4,647
Lady Alice PS - Refurbishment *	200	2,929	77	3,206
St Ninians PS - New Build *	176	8,235	869	9,280
Gourock PS - Extension *	-	126	1,578	1,704
St Mary's PS - Refurbishment & Extension *	-	150	5,141	5,291
Early Years (C&YPB - 600 Hrs)	53	-	-	53
Early Years Establishments - refurbishment *	750	5,378	420	6,548
Complete on Site	-	575	-	575
Other Projects < £250K	57	248	-	305
	<u>8,750</u>	<u>21,983</u>	<u>10,818</u>	<u>41,551</u>

\* Advanced as part of School Estate Acceleration

**General Fund Capital Programme - 2016/18**

**Approved Programme**

	2016/17	2017/18	Future	Total
	£000	£000	£000	£000
<b><u>Policy &amp; Resources</u></b>				
Annual Allocation (ICT)	330	487	-	817
Modernisation Fund	60	93	-	153
<b><u>Policy &amp; Resources Total</u></b>	<b>390</b>	<b>580</b>	<b>-</b>	<b>970</b>
<b><u>Environment &amp; Regeneration</u></b>				
Completion of Existing Programme (Property Services)	598	249	-	847
Annual Allocation (Property Services)	797	2,500	-	3,297
Feasibility Studies/Pre-contract Work	25	150	75	250
Regeneration of Port Glasgow Town Centre	123	319	-	442
Broomhill Regeneration	278	500	-	778
Central Gourrock Regeneration	150	-	-	150
Bakers Brae Re-alignment	-	1,000	-	1,000
Regeneration Capital Grant Fund Port Glasgow/Broomhill	150	350	-	500
King George VI Refurbishment	50	950	-	1,000
Leisure & Pitches Strategy	88	106	-	194
Asset Management Plan - Offices	2,746	1,321	-	4,067
Asset Management Plan - Depots	3,111	3,174	250	6,535
Capital Works on Former Tied Houses	10	210	360	580
Completion of Existing Programme (Roads)	116	180	-	296
Roads Grant Funded Projects (SPT/CWSS/Sustrans/Electric )	88	-	-	88
Flooding Works	864	2,226	-	3,090
Roads Asset Management Plan	4,833	5,683	2,157	12,673
Greenock Parking Strategy	133	150	-	283
Vehicle Replacement Programme	670	1,000	1,179	2,849
Play Areas	248	100	-	348
Annual Allocation (Zero Waste Fund)	20	140	-	160
Completion of Existing Programme (Environmental & Planning)	-	10	-	10
<b><u>Environment &amp; Regeneration Total</u></b>	<b>15,098</b>	<b>20,318</b>	<b>4,021</b>	<b>39,437</b>
<b><u>Education &amp; Communities</u></b>				
Scheme of Assistance/Aids & Adaptations	930	1,000	833	2,763
Contribution to Watt Complex Refurbishment	500	1,293	2,000	3,793
Primary School Pitch Upgrading/MUGA's	260	100	-	360
Inverkip Community Facility	1,231	100	-	1,331
Community Facilities Investment Woodhall	-	370	-	370
New Community Facility Broomhill	200	603	-	803
Birkmyre Park, Kilmacolm Pitch Improvements	75	175	-	250
Rankin Park Cycle Track	45	-	-	45
School Estate Management Plan	8,750	21,983	10,818	41,551
<b><u>Education &amp; Communities Total</u></b>	<b>11,991</b>	<b>25,624</b>	<b>13,651</b>	<b>51,266</b>
<b><u>CHCP</u></b>				
Neil St Childrens Home Replacement	1,100	498	-	1,598
Crosshill Childrens Home Replacement	57	1,535	90	1,682
<b><u>CHCP Total</u></b>	<b>1,157</b>	<b>2,033</b>	<b>90</b>	<b>3,280</b>
<b><u>Total Expenditure</u></b>	<b>28,636</b>	<b>48,555</b>	<b>17,762</b>	<b>94,953</b>

**COMMON GOOD FUND**  
**REVENUE BUDGET 2016/18**

	Projected 2015/16	Budget 2016/17	Adjustment 2016/17	Budget 2016/17	Adjustment 2017/18	Budget 2017/18
<b>PROPERTY COSTS</b>	<b>28,040</b>	<b>10,000</b>	<b>A 11,000</b>	<b>21,000</b>	<b>A (5,000)</b>	<b>16,000</b>
Repairs & Maintenance	9,000	9,000		9,000		9,000
Rates	18,040	0	11,000	11,000	(5,000)	6,000
Property Insurance	1,000	1,000		1,000		1,000
<b>ADMINISTRATION COSTS</b>	<b>8,700</b>	<b>8,700</b>	<b>0</b>	<b>8,700</b>	<b>0</b>	<b>8,700</b>
Sundries	1,500	1,500		1,500		1,500
Commercial Rent Management Charge	2,200	2,200		2,200		2,200
Recharge for Accountancy	5,000	5,000		5,000		5,000
<b>OTHER EXPENDITURE</b>	<b>100,700</b>	<b>134,200</b>	<b>B (33,500)</b>	<b>100,700</b>	<b>0</b>	<b>100,700</b>
Christmas Lights Switch On	10,500	10,500		10,500		10,500
Christmas Dinners/Vouchers	21,600	21,600		21,600		21,600
Christmas Decorations	0	35,400	(35,400)	0		0
Gourock Highland Games	29,400	29,400		29,400		29,400
Armistice Service	8,300	8,300		8,300		8,300
Comet Festival	13,300	13,300		13,300		13,300
Fireworks	12,600	12,600		12,600		12,600
Rent Relief (Society of the Innocents)	5,000	3,100	1,900	5,000		5,000
<b>INCOME</b>	<b>(130,440)</b>	<b>(153,000)</b>	<b>C 13,990</b>	<b>(139,010)</b>	<b>C (17,700)</b>	<b>(156,710)</b>
Gross Rent	(183,000)	(185,600)	(1,870)	(187,470)	(4,700)	(192,170)
Void Rents	54,560	34,600	15,860	50,460	(13,000)	37,460
Internal Resources Interest	(2,000)	(2,000)		(2,000)		(2,000)
<b>NET EXPENDITURE</b>	<b>7,000</b>	<b>(100)</b>	<b>(8,510)</b>	<b>(8,610)</b>	<b>(22,700)</b>	<b>(31,310)</b>
<b>EARMARKED FUNDS</b>	<b>49,170</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
John Wood St/Bay St Shop Improvements	18,420			0		0
World War 1 Centenary	3,750			0		0
Port Glasgow Road - Demolition	15,000			0		0
Repairs & Renewals Fund	12,000			0		0
<b>TOTAL NET EXPENDITURE</b>	<b>56,170</b>	<b>(100)</b>	<b>(8,510)</b>	<b>(8,610)</b>	<b>(22,700)</b>	<b>(31,310)</b>

Projected Fund Balance as at 31st March 2016 **£43,010**

Projected Fund Balance as at 31st March 2017 **£51,620**

Projected Fund Balance as at 31st March 2018 **£82,930**

**Notes:**

**A Property Costs**

Creation of Rates budget based on current level of voids	11,000	(5,000)
	<u>11,000</u>	<u>(5,000)</u>

It is proposed any underspends in the annual Repairs & Maintenance budget would be added to the Repairs & Renewals fund.

**B Other Expenditure**

Increase to Society of the Innocents rent relief in line with current rent levels.	1,900	
Transfer Christmas Decoration spend.	(35,400)	
	<u>(33,500)</u>	<u>0</u>

**C Income**

Adjust Income to bring in line with latest projections	13,990	(14,300)
Inflation		(3,400)
	<u>13,990</u>	<u>(17,700)</u>

**Total Adjustments**

	<u>(8,510)</u>	<u>(22,700)</u>
--	----------------	-----------------

**D Occupancy assumptions:**

Projected Income (& Rates) assumes full occupancy with the exception of:

- 10 Bay St (assumed 50% occupancy on short term charity leases)
- 4 John Wood St (vacant, no interest)
- 17 John Wood St (vacant & unfit for occupation)
- 74 Port Glasgow Road (vacant, marketing unsuccessful to date)

2 other properties (12 Bay St & 15 John Wood Street) currently vacant but anticipated these will be occupied sometime during 2015/16.

**E Recommended Fund Level**

The recommended minimum overall fund level is £100,000.

**Calculation of Available Reserves**

	<u>£million</u>
a/ Free Reserves at 1st April 2015	0.99
b/ Projected 2015/16 surplus Policy & Resources Committee February 2016	3.93
c/ Allowance for further 2015/16 Surplus	1.25
d/ Reduction in use of Reserves to square budget in 2016/17	3.30
e/ Extra SEMP monies not required until 2017/18	0.26
f/ Use of Reserves Approved P&R September 2015 <b>(Note 1)</b>	(0.71)
g/ Use of Reserves Approved P&R November 2015 <b>(Note 2)</b>	(2.28)
h/ Write back from Budget Development EMR	0.05
i/ Write Back from Ear Marked Reserves <b>(Note 3)</b>	0.67
j/ Amend Watt Museum/Library Project	2.00
k/ Reserves set aside for 2017/18 budget <b>(Note 4)</b>	(2.00)
l/ Proposals for consideration March 2016 (Appendix 6 Page 2)	(4.97)
<b>Projected Unallocated Reserves 31.3.17</b>	<u><u>2.49</u></u>

Notes:

1/ Developing Young Persons Workforce Funding	(0.09)
Removal of Contaminated Waste from former Greenock Academy site	(0.42)
Increased funding for Inverkip Community Facility	(0.10)
Increased funding Birkmyre Park Drainage *	(0.10)
	<u>(0.71)</u>
2/ Former Tied Housing Payments	(0.28)
RCGF bids for Physical Regeneration Projects	(2.00)
	<u>(2.28)</u>
3/ Consists of £500k from Depot AMP, £95k Community Facilities Fund with the remaining balance relating to minor unused sums.	
4/ £2 million use of reserves was included in the 2016/18 Budget Strategy due to uncertainty re: 2017/18 Grant and future levels of inflation.	

\* Subject to funding from St Columbas School (Kilmacolm)

AP/CM  
01/03/16



**Earmarked Reserves - MBWG Proposals**  
**2016/18 Budget**

	Free Reserves £000	Other £000	Comments
1/ Dementia Friendly Community	-	115	Fund from Councils share of £250 million
2/ Economic Development Initiatives	500		
3/ Town & Village Centres	200		£25k recurring cost
4/ Tourism Strategy & Events	150		
5/ Investment in Park Assets	150		£5k recurring costs
6/ Support for 1st time Buyers		150	Meet from SoA budget
7/ Boglestone CC Environs		80	Fund from Property Capital
8/ Play Area Investment	150		£5k recurring costs
9/ Elm Terrace - 2 way traffic		15	Fund from Roads Assessment Budget.
10/ Partially reinstate Windows- Saloon		10	Fund from CRA
11/ Spend to save - Utilities		90	Use former CEEF Repairs & Renewal Fund
12/ Rankin Park Bike Trail- School Use	60		2 years funding
13/ Primary School Swimming : P6-P4 move	60		2 years funding
14/ Birkmyre Park Kilmacolm		40	Environmental works funded by the Birkmyre Trust
15/ Pre-release Initiatives	200		Subject to further report
16/ Summer Playschemes -2016 Summer	29		Outstanding Committee Remit
17/ Grants to Voluntary Organisations	100		One off sum
18/ Veterans Officer Funding	37		3 years funding of shared post
19/ Road Defect repair investment	400		2016/18 funding
20/ Revenue Contingency	200		2016/18 funding
21/ Corporate Complaints improvements	80		2 years funding
22/ HR Temp Resources	80		Equal Pay/Job Evaluation
23/ CJA Preparatory Work	120		To be operational - March 2018
24/ SEMP Acceleration	2400		Plus £260k Prudential Borrowing from 2016/17
25/ School Holiday Lunches	50		Pilot over 2016/18
	<u>4966</u>	<u>500</u>	

AP/CM  
01/03/2016

Committee:	<u>Health &amp; Social Care Committee</u>	Item/Project:	<u>Inverclyde Dementia Strategy</u>
Service:	<u>Mental Health, Addictions &amp; Homelessness</u>	Amount:	<u>115,000.00</u>
Requested by:	_____	Date:	_____
Print Name:	<u>Deborah Gillespie</u>	Designation:	<u>Head of Service</u>
Approved by:	<u>MBWG</u>	Approved by:	_____ Finance Manager

### 1 Purpose

£115,000 will be used to fund the Inverclyde Dementia Strategy and it is proposed that this is funded from the £250m funding allocated to IJB, as part of the 2016/17 Budget.

### 2 Expected Outcomes

This will enable the continuing provision of post diagnostic support for people newly diagnosed with dementia, their families and carers. This is a HEAT target which Inverclyde has met as a result of continuing with a specific post of Linkworker to deliver this support. This is provided via a partnership with Alzheimer Scotland and the Older Persons Mental Health Team. The demands of this work continue to expand, linked with the objective of achieving earlier diagnosis, and a part time post within the OPMHT has also been redesigned this year to contribute to this work. Continuation of the Linkworker post with this stream of funding enables us to sustain the support to individuals and to meet the standards expected. It is intended that this post will continue in the future, with funding from resource transfer at the point that Ravenscraig Hospital closes. This has been delayed due to procurement matters.

The second element is targeted to continue the development work within the community to enable a dementia friendly Inverclyde. Currently this funds a senior community development worker to lead this work. The funding of this for 2015/16 has enabled the project group for the community initiative to come together, and work to commence on piloting an approach within the Gourock area. This is currently in the final stages of development before the pilot will commence early in 2016. The key outcomes being tested within the project are as follows:

- Improved awareness and understanding of dementia to reduce the stigma within the community
- Improved knowledge and skills within the community to become responsive individuals
- Provide better access to facilities by creating a dementia friendly environment
- Improved opportunities to enhance the social life of people with dementia in the community
- Improving thereby the health and wellbeing of people with dementia.

The continuation of this will enable the pilot project to conclude and additional resources will support evaluation and provide further infrastructure support to enable development of the approach across Inverclyde in 2016/17.

### 3 Areas of Expenditure (Annual Cost)

£35k PDS Linkworker- employed by Alzheimer Scotland, based within the Older Persons Mental Health Team.  
£35k for Senior Community Development Worker to lead the Dementia Friendly Inverclyde pilot project work.  
£35k Resource Worker to undertake evaluation and monitoring and support further project development  
£10k materials, marketing and evaluation costs.

### 4 Anticipated Timeline:

Financial:		£'000
	2016/17 & on	115

Project Delivery Milestones:		Date
Action 1	PDS support – sustain delivery of Post diagnostic support	
Action 2	Complete Gourock Pilot	
Action 3	Review and Evaluation of Gourock Pilot to inform continuing approach	

<b>Committee:</b>	<u>Environment and Regeneration</u>	<b>Item/Project:</b>	<u>Economic Development Initiatives</u>
<b>Service:</b>	<u>Economic Development</u>	<b>Amount:</b>	<u>500,000.00</u>
<b>Requested by:</b>	<u>CMT</u>	<b>Date:</b>	<u></u>
<b>Print Name:</b>	<u>Stuart Jamieson</u>	<b>Designation:</b>	<u>Head of Regeneration &amp; Planning</u>
<b>Approved by:</b>	<u>MBWG</u>	<b>Approved by:</b>	<u>Finance Manager</u>

---

**1 Purpose of Earmarked Reserve**

Provide additional business support to start up companies e.g. Marketing and start-up grants.  
 Create additional Modern Apprenticeships within Inverclyde Council  
 Provide wage incentive packages targeted at local employers to employ local residents.  
 Provide support to commercial property owners/leaseholders within Town Centres for internal fit-out and shop fronts.

**2 Expected Outcomes**

95 grants up to £1k to start up companies = £95k  
 8 additional Modern Apprenticeships = £177k  
 36 wage incentive packages = £108k  
 8 grants up to £15k to commercial property owners/leaseholders within Town Centres @ intervention rate + 50% = £120k

**3 Areas of Expenditure**

Marketing and start-up grants.  
 Costs for additional Modern Apprenticeships within Inverclyde Council  
 Wage incentive packages targeted at local employers to employ local residents.  
 Grants to commercial property owners/leaseholders within Town Centres for internal fit-out and shop fronts.

**4 Anticipated Timeline:**

<b>Financial:</b>	£'000
2016/17	220
2017/18	280
2018/19	
	500

<b>Project Delivery Milestones:</b>	Date
Action 1 Commence initiatives	01/04/2016
Action2 Completion of initiatives	01/04/2018
Action 3	
Action 4	

Committee:	<u>Environment &amp; Regeneration</u>	Item/Project:	<u>Additional Funding for Town &amp; Village Centres</u>
Service:	_____	Amount:	<u>200,000.00</u>
Requested by:	_____	Date:	_____
Print Name:	<u>Stuart Jamieson</u>	Designation:	<u>Head of Regeneration &amp; Planning</u>
Approved by:	<u>MBWG</u>	Approved by:	_____ Finance Manager

---

### 1 Purpose of Earmarked Reserve

To fund additional environmental improvements within Town and Village centres to supplement the current allocation of £300k agreed as part of the February 2015 budget process. Consultants have been employed to come up with a shopping list of circa £1million. The funding requested would allow more works to be carried out up to the value of £500k (including the current allocation of £300k).

### 2 Expected Outcomes

In relation to the Town and Village environmental improvements a further £200k of improvements from the Consultants list of potential improvements would be progressed.

### 3 Areas of Expenditure

The options would be identified when the consultants present their proposals and recommendations will be submitted to the Environment and Regeneration Committee for approval. It is anticipated that there will be £25k of recurring revenue costs associated with this project.

### 4 Anticipated Timeline:

Financial:	£'000	
2016/17		
2017/18	200	
2018/19		
	<table border="1"><tr><td>200</td></tr></table>	200
200		

Project Delivery Milestones:	Date
Environmental improvement to Towns and Villages	By 31/03/18

<b>Committee:</b>	<u>Environment and Regeneration</u>	<b>Item/Project:</b>	<u>Tourism Strategy &amp; Events</u>
<b>Service:</b>	<u>Economic Development</u>	<b>Amount:</b>	<u>150,000.00</u>
<b>Requested by:</b>	<u>CMT</u>	<b>Date:</b>	<u></u>
<b>Print Name:</b>	<u>Stuart Jamieson</u>	<b>Designation:</b>	<u>Head of Regeneration &amp; Planning</u>
<b>Approved by:</b>	<u>MBWG</u>	<b>Approved by:</b>	<u>Finance Manager</u>

---

**1 Purpose of Earmarked Reserve**

The purpose of the earmarked reserve is to assess the capacity of Inverclyde to deliver large scale events and to identify opportunities to support bringing more major events to Inverclyde and to grow the visitor offer and to provide grant support to local tourism businesses. A range of partners, including the Council, RI, Chamber of Commerce, Visit Scotland and the local area tourism partnership will be brought together to co-ordinate planning and bidding for events as well as marketing Inverclyde as a venue location whilst linking with the existing Inverclyde Living and repopulation campaigns.

**2 Expected Outcomes**

The expected outcomes are to deliver a clear view of the capacity within Inverclyde, including physical capacity, to stage major events; to identify opportunities to bid for, support or encourage new events to come to Inverclyde and identify the capacity within the existing events calendar for future growth. In addition, grants to new and existing tourism businesses of up to £1,000 will also be provided.

**3 Areas of Expenditure**

£10,000 to commission a feasibility study to examine the current capacity for Inverclyde locations and facilities to deliver major events.  
 £30,000 grants to tourism businesses.  
 £60,000 of the fund would be used to support or bid for events identified in the feasibility study.  
 £50,000 to build on the existing Inverclyde Living and repopulation campaigns and develop marketing and branding around the themes: Housing/place to live theme; Economic/place to work theme and Lifestyle/place to visit theme.

**4 Anticipated Timeline:**

Financial:	£'000
2016/17	25
2017/18	75
2018/19	50
	150

Project Delivery Milestones:	Date
Event 1 Commence initiatives	01/04/2016
Event 2 Completion of initiatives	01/04/2019
Event 3	

<b>Committee:</b>	<u>Environment &amp; Regeneration</u>	<b>Item/Project:</b>	<u>Investment in Parks</u>
<b>Service:</b>	<u>Environmental &amp; Commercial Services</u>	<b>Amount:</b>	<u>150,000.00</u>
<b>Requested by:</b>	<u></u>	<b>Date:</b>	<u></u>
<b>Print Name:</b>	<u>Ian Moffat</u>	<b>Designation:</b>	<u>Head of Environmental &amp; Commercial Services</u>
<b>Approved by:</b>	<u>MBWG</u>	<b>Approved by:</b>	<u>Finance Manager</u>

---

**1 Purpose of Earmarked Reserve**

Improve public parks.

**2 Expected Outcomes**

Invest in a range of assets within public parks to improve the satisfaction levels of park users.

**3 Areas of Expenditure**

A range of environmental works will be undertaken including:

- Landscaping and planting
- Path & Road repairs
- Gate & Fence installation/repairs
- New Litter bins & Park benches

Capital Value: one-off	£150k
Additional Revenue Costs:	£5k

**4 Anticipated Timeline:**

	£'000
Financ 2016/17	75
2017/18	75
2018/19	0
	150

<b>Project Delivery Milestones:</b>	Date
Action 1 Commence initiatives	01/04/2016
Action2 Completion of initiatives	01/04/2018

Committee:	<u>Education and Communities</u>	Item/Project:	<u>Support for 1st time house buyers</u>
Service:	<u>Safer &amp; Inclusive Communities</u>	Amount:	<u>150,000.00</u>
Requested by:	<u></u>	Date:	<u>05 November 2015</u>
Print Name:	<u>John Arthur</u>	Designation:	<u>Head of Service</u>
Recommended by:	<u>MBWG</u>	Approved by:	<u>Finance Manager</u>

---

### 1 Purpose of Earmarked Reserve

Provide mortgage guarantee of a maximum of 7.5% of agreed sum up to £100,000 per application (assumed 20) to support Scot-West Credit Union mortgage applicants. Reserve would be called on only in event of default by the borrower within 2 years of grant of mortgage. Reserve of 150k assumes 100% default rate - the actual default on Scot-West mortgages is 0.1%. Officers consider that this level of risk could be underwritten from the SOA budget. Scheme would only be open for applications for two years, therefore Council could be liable for default payments for up to 5 years from commencement.

### 2 Expected Outcomes

Support for up to 20 first time home buyers.

### 3 Areas of Expenditure

Reserves would fund 7.5% of total agreed loan if defaulted within 2 years of award.

### 4 Anticipated Timeline:

Financial:	£'000
2016/17	-
2017/18	150
2018/19	-
	<input type="text"/>
Project Delivery Milestones:	Date
Mortgage Guarantee in Place	01 April 2016

Committee:	<u>Environment &amp; Regeneration</u>	Item/Project:	<u>Boglestone CC Improvements</u>
Service:	<u>Property Services</u>	Amount:	<u>80,000.00</u>
Requested by:	<u></u>	Date:	<u></u>
Print Name:	<u>Gerard Malone</u>	Designation:	<u>Head of Legal &amp; Property Services</u>
Approved by:	<u>MBWG</u>	Approved by:	<u>Finance Manager</u>

---

### 1 Purpose of Earmarked Reserve

To enable improvements to Boglestone Community Centre Parking and Surrounds.

### 2 Expected Outcomes

Improved asset condition / life extended.

### 3 Areas of Expenditure

This allocation will be used to fund £80k of infrastructure improvements and resurfacing.

This project will be funded from the core Property allocation.

### 4 Anticipated Timeline:

Financial:	£'000	
2016/17	80	
2017/18	-	
2018/19	-	
	<table border="1"><tr><td>80</td></tr></table>	80
80		

Project Delivery Milestones:	Date
Council Approval of Funding	March 2016
Survey, Tender Preparation, Issue and Return	By end of May 2016
Tender Acceptance & Site Start	June 2016



<b>Committee:</b>	<u>Environment &amp; Regeneration</u>	<b>Item/Project:</b>	<u>Investment in Play Areas</u>
<b>Service:</b>	<u>Environmental &amp; Commercial Services</u>	<b>Amount:</b>	<u>150,000</u>
<b>Requested by:</b>	<u></u>	<b>Date:</b>	<u></u>
<b>Print Name:</b>	<u>Ian Moffat</u>	<b>Designation:</b>	<u>Head of Environmental &amp; Commercial Services</u>
<b>Approved by:</b>	<u>MBWG</u>	<b>Approved by:</b>	<u>Finance Manager</u>

---

### 1 Purpose of Earmarked Reserve

Invest in play areas to meet the aims of Inverclyde Council's Play Area Strategy.

### 2 Expected Outcomes

Sustain public access to good quality, modern play areas throughout the district.

### 3 Areas of Expenditure

Main Street play area Inverkip - relocate to site adjacent to new community centre. Subject to consultation with and agreement of community centre managers.	£130k
Larkfield Rd play area Gourock - remove old and install new unit and safety surface:	£10k
Lady Alice play area Greenock - remove old and install new unit and safety surface:	£10k
	<b><u>£150k</u></b>
Additional Revenue Value:	£5k per annum

### 4 Anticipated Timeline:

Financial:	£'000
2016/17	150
2017/18	-
2018/19	-
	<b>150</b>

Project Delivery Milestones:	Date
Main Street Inverkip	Nov-16
Larkfield Rd & Lady Alice	Jul-16

<b>Committee:</b>	<u>Environment &amp; Regeneration</u>	<b>Item/Project:</b>	<u>Feasibility Study to Improve Traffic Flow- Elm Terrace</u>
<b>Service:</b>	<u>Environmental &amp; Commercial Services</u>	<b>Amount:</b>	<u>15,000.00</u>
<b>Requested by:</b>	<u></u>	<b>Date:</b>	<u></u>
<b>Print Name:</b>	<u>Ian Moffat</u>	<b>Designation:</b>	<u>Head of Environmental &amp; Commercial Services</u>
<b>Approved by:</b>	<u>MBWG</u>	<b>Approved by:</b>	<u>Finance Manager</u>

---

**1 Purpose of Earmarked Reserve**

To undertake study into reducing the width of Central Gardens - Elm Terrace, Gourock to allow 2 way movement of traffic.

**2 Expected Outcomes**

Improved traffic flow and safety

**3 Areas of Expenditure**

Feasibility study into reducing width of Central Gardens, Elm Terrace, Gourock. It is proposed to fund this study from the Roads Client Roads Assessment/Feasibilities budget line.

**4 Anticipated Timeline:**

Financial:	£'000
2016/17	15
2017/18	-
2018/19	-
	15

Project Delivery Milestones:	Date
Feasibility study into reducing width of Central Gardens	Mar-17

<b>Committee:</b>	<u>Environment &amp; Regeneration</u>	<b>Item/Project:</b>	<u>Greenock Town Hall Windows</u>
<b>Service:</b>	<u>Property Services</u>	<b>Amount:</b>	<u>10,000.00</u>
<b>Requested by:</b>	<u></u>	<b>Date:</b>	<u></u>
<b>Print Name:</b>	<u>Gerard Malone</u>	<b>Designation:</b>	<u>Head of Legal &amp; Property Services</u>
<b>Approved by:</b>	<u>MBWG</u>	<b>Approved by:</b>	<u>Finance Manager</u>

---

**1 Purpose of Earmarked Reserve**

To reinstate a selection of decorative painted glass units with a 'Masonic' theme, currently stored in the basement adjacent to the Councillors' carpark.

**2 Expected Outcomes**

Improved asset condition (existing windows in need of replacement / repair). Restoration of historic artwork.

**3 Areas of Expenditure**

Expenditure relates to utilising decorative painted glass to upgrade existing windows.

This project will be funded from the Central Repairs allocation.

**4 Anticipated Timeline:**

<b>Financial:</b>	£'000
2016/17	10
2017/18	-
2018/19	-
	10

<b>Project Delivery Milestones:</b>	<b>Date</b>
Council Approval of Funding	March 2016
Survey, Tender Preparation, Issue and Return	By end of May 2016
Listed Building Consent Process/Approval	By end of July 2016
Tender Acceptance & Site Start	August 2016

<b>Committee:</b>	<u>Environment &amp; Regeneration</u>	<b>Item/Project:</b>	<u>Water &amp; Electricity Spend to Save</u>
<b>Service:</b>	<u>Property Services</u>	<b>Amount:</b>	<u>90,000.00</u>
<b>Requested by:</b>	<u></u>	<b>Date:</b>	<u></u>
<b>Print Name:</b>	<u>Gerard Malone</u>	<b>Designation:</b>	<u>Head of Legal &amp; Property Services</u>
<b>Approved by:</b>	<u>MBWG</u>	<b>Approved by:</b>	<u>Finance Manager</u>

---

### 1 Purpose of Earmarked Reserve

Spend to save on utilities, specifically water and electricity.

### 2 Expected Outcomes

Reduced water and electricity consumption. This proposal assists with the Council's Carbon Reduction targets and has beneficial environmental outcomes. The projects will have different financial profiles dependent on investment/payback periods and the energy audits are essential for detailed feasibility.

### 3 Areas of Expenditure

The following is a breakdown of the estimated expenditure:

Energy audits by specialists	£30,000
Projects identified by these energy audits	£60,000
 Total projected expenditure	 £90,000

This project will be funded from the former CEEF, Repairs & Renewals Fund.

### 4 Anticipated Timeline:

Financial:	£'000
2016/17	60
2017/18	30
2018/19	0
	90

Project Delivery Milestones:	Date
Tender Preparation, Issue and Return - Audits	By end of May 2016
Tender Acceptance, Targeted Audits, data analysis & Project Identification	June-August 2016
Tender Preparation, Issue and Return - Works	Various by end of financial year 2016/17

<b>Committee:</b>	<u>Education and Communities</u>	<b>Item/Project:</b>	<u>Support for School Cycling Programmes Rankin Park MB centre</u>
<b>Service:</b>	<u>Safer &amp; Inclusive Communities</u>	<b>Amount:</b>	<u>60,000.00</u>
<b>Requested by:</b>	<u></u>	<b>Date:</b>	<u>05/11/2015</u>
<b>Print Name:</b>	<u>John Arthur</u>	<b>Designation:</b>	<u>Head of Service</u>
<b>Recommended by:</b>	<u>MBWG</u>	<b>Approved by:</b>	<u>Finance Manager</u>

---

**1 Purpose of Earmarked Reserve**

Cost of Instructors, bikes and support materials to support cycling skills programmes at Rankin Park Mountain Bike Track for local schools for 2016/18.

**2 Expected Outcomes**

Provision of outdoor education resource to local schools, acquisition of cycling and physical literacy skills for participating pupils, encouraging pathway into cycling as a sport and structured use of the facility.

**3 Areas of Expenditure**

Employment costs for coaches/ intstructors, lease of appropriate bicycles, support costs and transport costs for school's participation.

**4 Anticipated Timeline:**

Financial:	£'000
2016/17	30
2017/18	30
2018/19	-
	60

Project Delivery Milestones:	Date
Pilot with selected schools	01 April 2016
Phase 1 roll out	01 August 2016
Phase 2 roll out	01 August 2017

Committee:	<u>Education and Communities</u>	Item/Project:	<u>Phasing P6 to P4 swimming lessons</u>
Service:	<u>Safer &amp; Inclusive Communities</u>	Amount:	<u>£60,000 (£30k per year for two years)</u>
Requested by:	<u></u>	Date:	<u>05 November 2015</u>
Print Name:	<u>John Arthur</u>	Designation:	<u>Head of Service</u>
Recommended by:	<u>MBWG</u>	Approved by:	<u>Finance Manager</u>

---

### 1 Purpose of Earmarked Reserve

To fund the transition costs of providing Primary 4 swimming lessons in place of the current Primary 6 programme.

### 2 Expected Outcomes

Swimming lessons provided through primary schools will now be targeted at P4 pupils - this will reduce the issue of swimmers and non-swimmers being involved in the same lesson as at present, and introduce more pupils to swimming at an earlier age

### 3 Areas of Expenditure

To achieve the transition it will be necessary to provide both P6 and P4 lessons in parallel for two years (to ensure that current P5 and P6 pupils are not excluded).

### 4 Anticipated Timeline:

Financial:	£'000	
2016/17	30	
2017/18	30	
2018/19		
	<table border="1"><tr><td>60</td></tr></table>	60
60		

Project Delivery Milestones:	Date
completed transition P6 to P4	01.07.2018

<b>Committee:</b>	<u>Environment &amp; Regeneration</u>	<b>Item/Project:</b>	<u>Birkmyre Park Environmental Improvements</u>
<b>Service:</b>	<u>Environmental &amp; Commercial Services</u>	<b>Amount:</b>	<u>40,000.00</u>
<b>Requested by:</b>	<u></u>	<b>Date:</b>	<u></u>
<b>Print Name:</b>	<u>Ian Moffat</u>	<b>Designation:</b>	<u>Head of Environmental &amp; Commercial Services</u>
<b>Approved by:</b>	<u>MBWG</u>	<b>Approved by:</b>	<u>Finance Manager</u>

**1 Purpose of Earmarked Reserve**

Refurbish assets within Birkmyre Park, Kilmacolm.

**2 Expected Outcomes**

Improve overall appearance and accessibility within the park environs.

**3 Areas of Expenditure**

Fence around Putting Green - remove old and replace with new:	£20k
Paths & loose fill surfaces - import gravel and windust to aid walking on paths with surface tree roots.	<u>£20k</u>
	<b><u>£40k</u></b>
Project to be funded by the Birkmyre Trust.	

**4 Anticipated Timeline:**

Financial:	£'000
2016/17	40
2017/18	-
2018/19	<span style="border: 1px solid black; padding: 2px;">40</span>

Project Delivery Milestones:	Date
Fence	May-16
Paths	Nov-16

Committee:	<u>Environment and Regeneration</u>	Item/Project:	<u>Pre Release Initiatives</u>
Service:	<u>Economic Development</u>	Amount:	<u>200,000.00</u>
Requested by:	<u>CMT</u>	Date:	<u>26/11/15</u>
Print Name:	<u>Stuart Jamieson</u>	Designation:	<u>Head of Regeneration &amp; Planning</u>
Approved by:	<u>MBWG</u>	Approved by:	<u>Finance Manager</u>

---

### 1 Purpose of Earmarked Reserve

To develop a pre release initiative for prisoners from Greenock Prison. There are a number of areas of activity which could provide prisoners with appropriate work experience and the opportunity to gain vocational training which ultimately equips individuals for taking up work after release from prison. Two specific areas have been identified and discussed with the Governor at HMP Greenock: the development of a share shop where prisoners manage the lending out of tools and household equipment to the public; and, the establishment of small environmental teams using prisoners to clean up and maintain open spaces which are not currently maintained by the Council. Further work is required to determine the most appropriate area of activity to support and the detail of the full costs involved.

### 2 Expected Outcomes

Transitional outcomes for prisoners at HMP Greenock.

Upskilling for trainees over a 2 year period, including vocational qualifications, number of trainees subject to supervision levels with Scottish Prison Service.

### 3 Areas of Expenditure

Will depend on the detail ultimately agreed but would fund staff, property costs, vehicle costs, equipment etc.

### 4 Anticipated Timeline:

Financial:	£'000
2016/17	50.00
2017/18	100.00
2018/19	50.00
	<b>200.00</b>

Project Delivery Milestones:	Date
Commence recruitment of staff and Trainees	01/10/2016
Completion and Final Payment	30/09/2018



<b>Committee:</b>	<u>Education and Communities</u>	<b>Item/Project:</b>	<u>Support for Summer Playscheme</u>
<b>Service:</b>	<u>Safer &amp; Inclusive Communities</u>	<b>Amount:</b>	<u>29,000</u>
<b>Requested by:</b>	<u></u>	<b>Date:</b>	<u>5 November,2015</u>
<b>Print Name:</b>	<u>John Arthur</u>	<b>Designation:</b>	<u>Head of Service</u>
<b>Recommended by:</b>	<u>MBWG</u>	<b>Approved by:</b>	<u>Finance Manager</u>

---

### 1 Purpose of Earmarked Reserve

MBWG agreed at the 6th November meeting that a comprehensive review should be undertaken of the playscheme provision across Inverclyde. They agreed that in the interim £12,000 support to reduce the cost of the scheme to parents should be provided for a further year along with £17,000 for the drop in service for Craigmarloch provided in Summer 2016.

### 2 Expected Outcomes

Continue subsidy to Inverclyde Leisure to limit the increase in the current cost per child per session and to continue the 'drop in' provision at Craigmarloch School, both for one year pending a full review of playscheme provision.

### 3 Areas of Expenditure

Provide support for parents during the 2016 school holiday for playschemes provided by IL and drop in provision at Craigmarloch

### 4 Anticipated Timeline:

Financial:	£'000
2016/17	29
2017/18	-
2018/19	-
	29
Project Delivery Milestones:	Date
Provision of Playschemes	01 July 2016
Review to be concluded	TBC

Committee:	<u>Education and Communities</u>	Item/Project:	<u>Grants to Voluntary Organisations</u>
Service:	<u>Safer &amp; Inclusive Communities</u>	Amount:	<u>100,000</u>
Requested by:	<u></u>	Date:	<u>42,313.00</u>
Print Name:	<u>John Arthur</u>	Designation:	<u>Head of Service</u>
Recommended by:	<u>MBWG</u>	Approved by:	<u>Finance Manager</u>

---

### 1 Purpose of Earmarked Reserve

Education and Communities Committee at their meeting of 8 September, 2015 requested that additional funds to support GTVO be considered as part of the budget process. This proposal on a one off basis is to meet short term transition of demand following reductions to the budget for GTVO in the last two financial years.

### 2 Expected Outcomes

Manage the transition to the reduced GTVO budget by 2018.

### 3 Areas of Expenditure

Community grants, support for local charities, sports clubs and community organisations.

### 4 Anticipated Timeline:

Financial:	£'000
2016/17	50
2017/18	50
2018/19	-
	<span style="border: 1px solid black; padding: 2px;">100</span>

Project Delivery Milestones:	Date
Increase provision for GTVO grants	01 April 2016

<b>Committee:</b>	<u>CMT</u>	<b>Item/Project:</b>	<u>Veterans Support Advisor</u>
<b>Service:</b>	<u>Council-Wide</u>	<b>Amount:</b>	<u>37,000.00</u>
<b>Requested by:</b>	<u></u>	<b>Date:</b>	<u>8th October 2015</u>
<b>Print Name:</b>	<u>Helen Watson</u>	<b>Designation:</b>	<u>Head of Service: HSCP</u>
<b>Approved by:</b>	<u>MBWG</u>	<b>Approved by:</b>	<u>Finance Manager</u>

---

**1 Purpose of Earmarked Reserve**

Veterans Support Advisor for 3 years from 1st April 2016 to 31st March 2019. Joint post with Renfrewshire and East Renfrewshire Councils. Hosted by East Renfrewshire Council.

**2 Expected Outcomes**

Client caseload and support to all Council Directorates to bid for additional funding relating to Armed Forces Personnel, veterans and families.

**3 Areas of Expenditure**

Salary - Post hosted by East Renfrewshire Council.

**4 Anticipated Timeline:**

Financial:	£'000
2016/17	12
2017/18	25
2018/19	-
	37

Project Delivery Milestones:	Date
Year 1 Contribution	April 2016
Year 2 Contribution	April 2017
Year 3 Contribution	April 2018

Committee:	<u>Environment &amp; Regeneration</u>	Item/Project:	<u>Roads Defects Investment</u>
Service:	<u>Environmental &amp; Commercial Services</u>	Amount:	<u>400,000.00</u>
Requested by:	<u></u>	Date:	<u></u>
Print Name:	<u>Ian Moffat</u>	Designation:	<u>Head of Environmental &amp; Commercial Services</u>
Approved by:	<u>MBWG</u>	Approved by:	<u>Finance Manager</u>

---

### 1 Purpose of Earmarked Reserve

To continue the increased revenue investment to combat roads defect for a further 2 years at a cost of £200,000 per year.

### 2 Expected Outcomes

Reducing future damage to the network by tackling defects at an early stage whilst work continues on the RAMP investment programme.

### 3 Areas of Expenditure

To continue increased maintenance spend for a further 2 years (2016/18). Works will focus on patching and potholes plus improving drainage.

### 4 Anticipated Timeline:

Financial:	£'000	
2016/17	200.00	
2017/18	200.00	
2018/19		
	<table border="1"><tr><td>400.00</td></tr></table>	400.00
400.00		

Project Delivery Milestones:	Date
Carry out minor repairs and maintenance 2016/17	Mar-17
Carry out minor repairs and maintenance 2017/18	Mar-18

<b>Committee:</b>	<u>Policy &amp; Resources</u>	<b>Item/Project:</b>	<u>Revenue Contingency</u>
<b>Service:</b>	<u>Council Wide</u>	<b>Amount:</b>	<u>200,000.00</u>
<b>Requested by:</b>	<u>Alan Puckrin</u>	<b>Date:</b>	<u>9.7.15</u>
<b>Print Name:</b>	<u></u>	<b>Designation:</b>	<u>CFO</u>
<b>Approved by:</b>	<u>MBWG</u>	<b>Approved by:</b>	<u>Finance Manager</u>

---

**1 Purpose of Earmarked Reserve**

Every year there are unplanned requests for funding for special events , fund raising campaigns and unbudgeted costs. Previously the Council had a recurring £200,000 sum in the budget but this was removed in 2013 and replaced with a £600,000 3 year fund that is due to end in March 2016. The proposal is that a further £200,000 is added to the one off fund to cover the period 2016/18.

**2 Expected Outcomes**

The budget will meet the cost of a variety but as yet unknown requests for funding which arise over the period 2016/18 and provides members with an option to fund items which cannot be contained in service budgets.

**3 Areas of Expenditure**

The specific areas are unknown but based on previous experience will fund one off events, appeals for funding, unforeseen exceptional service delivery costs etc.

**4 Anticipated Timeline:**

Financial:	£'000
2016/17	100.00
2017/18	100.00
2018/19	-
	200.00

Project Delivery Milestones: Date  
 Updates will be presented to P&R each cycle on how spend is progressing.

<b>Committee:</b>	<u>Policy &amp; Resources</u>	<b>Item/Project:</b>	<u>Corporate Complaints</u>
<b>Service:</b>	<u>HSCP</u>	<b>Amount:</b>	<u>£80,000</u>
<b>Requested by:</b>	<u>Corporate Management Team</u>	<b>Date:</b>	<u>26 November 2015</u>
<b>Print Name:</b>	<u>Brian Moore</u>	<b>Designation:</b>	<u>Chief Officer IJB</u>
<b>Approved by:</b>	<u>CMT Approved</u>	<b>Approved by:</b>	<u>Finance Manager</u>

---

**1 Purpose of Earmarked Reserve**

The Council has undertaken a detailed review of its approach to complaints and specifically compliance with Council and SPSO requirements including statistical reporting . The review has identified the need to improve systems, processes and reporting. Neighbouring Councils have dedicated resources to ensure standards and policies are adhered to and it is proposed to employ a temporary resource for 2years to embed good practice in complaints handling corporately within the Council

**2 Expected Outcomes**

Significant improvements in the Councils approach to complaints handling , adherence to Council and SPSO standards and improved reporting of complaints.

**3 Areas of Expenditure**

Officer to co-ordinate Council reporting and handling of complaints- 2 year contract £70-75k. Ancillary software & training costs £5-10k

**4 Anticipated Timeline:**

Financial:	£'000
2016/17	45
2017/18	35
2018/19	0
	80

Project Delivery Milestones:	Date
Appoint Complaints Officer	01 April 2016
Launch new complaints system	01 April 2016

<b>Committee:</b>	<u>Policy &amp; Resources</u>	<b>Item/Project:</b>	<u>Hr Temp Resources</u>
<b>Service:</b>	<u>OD&amp;HR</u>	<b>Amount:</b>	<u>£80,000</u>
<b>Requested by:</b>	<u>Corporate Management Team</u>	<b>Date:</b>	<u>03 December 2015</u>
<b>Print Name:</b>	<u>Steven McNab</u>	<b>Designation:</b>	<u>Head of OD,HR &amp; Comms</u>
<b>Approved by:</b>	<u>MBWG</u>	<b>Approved by:</b>	<u>Finance Manager</u>

---

**1 Purpose of Earmarked Reserve**

There are 2 major Hr related exercises which require to be concluded over the 2016/18 period (Revision of the Pay & Grading Model and conclusion of the Equal Pay claims). To ensure this is achieved in an effective and efficient manner the CMT request that a temporary one off sum of £80k is allocated to enable the Head of OD, HR & Communications to employ extra resources/obtain external advice. The use of Free Reserves is requested following the write back of £ 550k from the equal pay EMR to the General Fund as part of the February 2015 Budget.

**2 Expected Outcomes**

Successful implementation of the revised Pay & Grading Model and conclusion of all outstanding Equal Pay claims.

**3 Areas of Expenditure**

Temporary employees to deliver Job Analyst requirements and associated administrative support with external legal advice as required.

**4 Anticipated Timeline:**

Financial:	£'000
2016/17	
2017/18	40
2017/18	40
	80.00

Project Delivery Milestones:	Date
Deliver new Pay & Grading Model	30.09.2017
Conclude outstanding EP claims	30.09.2017

<b>Committee:</b>	<u>Health &amp; Social Care Committee</u>	<b>Item/Project:</b>	<u>CJA Preparation Work</u>
<b>Service:</b>	<u>Criminal Justice</u>	<b>Amount:</b>	<u>120,000.00</u>
<b>Requested by:</b>	<u></u>	<b>Date:</b>	<u></u>
<b>Print Name:</b>	<u>Sharon McAlees</u>	<b>Designation:</b>	<u>Head of Service</u>
<b>Approved by:</b>	<u>MBWG</u>	<b>Approved by:</b>	<u>Finance Manager</u>

---

**1 Purpose of Earmarked Reserve**

Scottish Government provided transitional funding to Local Authorities to build their capability and capacity to work together with partners on the achievement of improved outcomes for community justice. Funding also allows £20k for dilapidations in relation to soon to be vacated offices at 99 Dalrymple St.

**2 Expected Outcomes**

Plan and deliver improved outcomes for community justice to be taken forward into the new community justice model. Local Authorities will need to work with third sector, community based organisations, communities and service users in the planning and delivery of community justice within the local area. The new model will enable local strategic planning and delivery of community justice services.

**3 Areas of Expenditure**

A community justice lead officer was appointed September 2015 and will support the co-ordination of activity and the Community Justice Transition Group. Additional expenditure will be required to be contained within the overall funding allocation.

**4 Anticipated Timeline:**

Financial:	£'000
2016/17	70
2017/18	50
2018/19	-
	120

Project Delivery Milestones:	Date
Appoint CJ Transition Lead Officer	September 2015
Community Justice Bill	June 2016
New Community Justice Model Operational	April 2017



<b>Committee:</b>	<u>Education &amp; Communities</u>	<b>Item/Project:</b>	<u>SEMP Acceleration</u>
<b>Service:</b>	<u></u>	<b>Amount:</b>	<u>£2,400,000</u>
<b>Requested by:</b>	<u>Corporate Management Team</u>	<b>Date:</b>	<u>03 February 2016</u>
<b>Print Name:</b>	<u>Eddie Montgomery</u>	<b>Designation:</b>	<u>Property Services Manager</u>
<b>Approved by:</b>	<u>MBWG</u>	<b>Approved by:</b>	<u>Finance Manager</u>

**1 Purpose of Earmarked Reserve**

Client Services Team have investigated the possible acceleration of the remaining projects within the School Estate Management Plan and works required across the Early Years Estate with outline feasibility work taken forward in-house and externally to identify potential solutions. 2 options were considered and both involve a combination of the use of the SEMP earmarked reserve, unallocated Revenue Reserves and Prudential Borrowing. Option 1 was preferred by the Education and Communities committee (Jan 2016) but requires the use of £2.4m earmarked reserves from 2017/18 plus additional £260k prudential borrowing from 2016/17.

**2 Expected Outcomes**

Delivery of the remaining school estate management plan primary school projects and works required across the early years estate by 2020. Improved asset condition, suitability and sufficiency.

**3 Areas of Expenditure**

Areas of proposed expenditure:

**Primary Schools** - Moorfoot PS Refurbishment / St Ninian's PS New Build / Lady Alice PS Refurbishment / St Mary's PS Refurbishment / Gourrock PS Refurbishment

**Early Years Establishments** - West End Greenock New Build Children's Centre / Bluebird Family Centre Refurbishment / Glenbrae Children's Centre Refurbishment / Hilend Children's Centre Refurbishment / Larkfield Children's Centre Refurbishment / Various Properties Alterations to comply with Care Commission publications

**4 Anticipated Timeline:**

Financial:	£'000
2015/16	
2016/17	
2017/18 (from)	2,400
	2,400.00

Project Delivery Milestones:	Date
Action 1 Members Budget Working Group Approval of Funding	W/C 7th Decemehr 2015
Action 2 Education & Communities Committee Confirmation of Option and Approval to proceed to Budget Setting	19th January 2016
Action 3 Confirmation of budget.	10th March 2016
Action 4 Survey, Tender Preparation, Issue and Return	Various commencing March 2016
Action 5 Tender Acceptance & Site Start	Various ending 2019/20

Committee:	<u>Education &amp; Communities</u>	Item/Project:	<u>Lunch Clubs</u>
Service:	<u>Education &amp; Communities,</u>	Amount:	<u>50,000.00</u>
Requested by:	<u>MBWG</u>	Date:	<u>29/02/2016</u>
Print Name:	<u>Ruth Binks</u>	Designation:	<u>Head of Education</u>
Approved by:	<u>MBWG</u>	Approved by:	<u>Finance Manager</u>

---

### 1 Purpose of Earmarked Reserve

Provide a pilot of various lunch clubs over a 2 year period for 2016/17 and 2017/18 to targeted families during school holidays.

### 2 Expected Outcomes

To provide a lunch club initially in Larkfield and Port Glasgow over the summer of 2016. The package would provide free lunches and incorporate play time, reading / story time and support for families who require it during this time. If successful, successful the plan would be to roll out the project to two further venues in summer 2017 and also consider running the project during the Easter holidays and Summer (2017) in the Larkfield and Port Glasgow areas.

### 3 Areas of Expenditure

Estimated costs would be for the provision of staffing costs to cover lunch sessions, library activities / guest speakers, activity resources, lunches, use of facilities and advertising for the project. Estimated costs for the 2 year pilot would be £50,000 inclusive of a contingency.

### 4 Anticipated Timeline:

Financial:	£000
2016/17	15,000.00
2017/18	35,000.00

50,000.00
-----------

Project Delivery Milestones:	Date
Implement 2 lunch clubs in 2016	Summer 2016
Implement 2 lunch clubs in 2017	Easter 2017
Implement 4 lunch clubs in 2017	Summer 20017
Report on Pilot to Education Cttee	Autumn 2017

**2017/20 Budget Gap - Reviewed February 2016**

	2017/18 £m	2018/19 £m	2019/20 £m	2017/20 £m
Estimated Block Grant Reduction (Note 1)	1.8	3.70	2.93	8.43
Continuing Impact of Depopulation	1.0	1.0	1.0	3.00
Inflation - Pay (Note 2)	1.75	2.1	2.1	5.95
- Non-Pay	1.0	1.3	1.3	3.60
Known Pressures - Auto Enrolment	0.4	0.6	-	1.00
- RAMP/AMP	0.4	0.4	0.4	1.20
- General Pressures	0.3	1.0	1.0	2.30
- Carbon Reduction Tax	-	-	0.3	0.30
Savings Identified	(3.24)	-	-	(3.24)
Funding Gap	3.41	10.1	9.03	22.54

Note 1 - Based on Council getting a 1.89% share of cash cut in line with 2016/17 which assumes Floor protection continues. Reductions per John McLaren's January 2016 paper.

Note 2 - 2017/18 figures based on a 1.0% uplift and £515k for Apprenticeship Levy.

Note 3 - Assumes no uplift in NDRI take nationally.

Note 4 - A £22.54 million reduction is 11-12% on all budget lines.

AP/CM  
22/2/16